

Book the Beauty!

General description

BMC Baltics announces the availability of the Module for Services and Appointments Booking and Management, added to the portfolio of unique solutions developed by BMC for Hansa Enterprise environment. The module provides and supports the whole set of operations needed for shift managers or administrators to run the services of Beauty & Wellness center or gym, where services appointments bookings and handlings are a general part of daily processes. Indeed, data entered and stored in the module evidentially expands the range of accounting features which are essential for proper and detailed financing and accounting as well as for staff supervision and control.

The module allows processing the whole complex of daily operations of appointments based daily operations. It features staff shifts scheduling on a monthly basis with daily adjustments as well as appointments and services reservation and assignment to a particular specialist, timing management including overlaps and working times, related invoices processing and accordingly POS receipts preparation and printing. The split of service price by work and material costs allows detailed financial accounting, indeed shift schedules and provided services data can be used for staff salary calculations in relevant Hansa module.

Beauty Booking module provides an opportunity to track and manage an unlimited number of salons/centers, personnel by group, services provided and goods sold separately to the customers, ensuring the opportunities for time, cost and revenue accounting for each of listed items. The module includes Resource Planning & Management register and Scheduling Register, connected to invoicing and receipts printing.

Work Schedules

			Jauns Kopēt Atcēlt Saglabāt																														
No.	1	Date	01.10.2013	Salon Code	S127	Salon Name	PLAZA 00127																					D - Day	N - No-Show				
Date From	01.10.2013	Date To	31.10.2013	Hours		Signature	BMC																					R - Morning Shift	A - Vacation				
Comment																												S - Evening Shift	S - Sickness				
																												(empty) E Day Off					
Resource	Type	Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	D0022	hair	Allie Smith	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
2	D0069	hair	Mary Porter	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
3	D0134	hair	Esther McGuire	d	d	d	a	a	a	a	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
4	D0200	hair	Mellupe Inna	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	
5	D0598	hair	Parhomenko Larisa	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	a	a	a	d	d	d	d	d	d	d	d	d	d	d	
6	D0535	hair	Stepanova Anna	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
7	D0365	hair	Zoidkova Marina	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
8	D0110	nails	Ivanova Valerija	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
9	D0236	nails	Sidorova Valentina	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
10	D0282	nails	Petrova Olga	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	
11	D0026	beauty	Balkaikalna Dita	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	
12	D0620	beauty	Izumudova Inese	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	r	
13	D0352	beauty	Zarecka Ingrida	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	d	
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The module allows planning a monthly schedule for each particular salon / center staff by completion of working and off days. The specification of specialist profile allows easy reviewing of planned resources. In case of employee sickness or no-show the schedule can be adjusted accordingly.

Resource review and management

The module provides the options to overview the bookings for either a month or a day,

Resource/Day	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Ašmane R. F																									
Daugina Ilze F																									
Čaštaljanova Je F																									
Mellupe Inga F																									
Arhomenko Tatj F																									
Čepanova Olga F																									
Čoidikova Marin F																									
Ivanova Valērijs N																									
Pimane Sabine N																									
Šajhtina Anžela N																									
Baltaiskalna Gī K																									
Čihontova Inese K																									
Čambrāne Ingrid K																									

Go To Date:
 Beauty Salon:

Res/H	Oktobris 23																							Oktobris 24			
	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	0	1	
Ašmane R. F																											
Daugina Ilze F																											
Čaštaljanova Je F																											
Mellupe Inga F																											
Arhomenko Tatj F																											
Čepanova Olga F																											
Čoidikova Marin F																											
Ivanova Valērijs N																											
Pimane Sabine N																											

Go To Date:
 Beauty Salon:

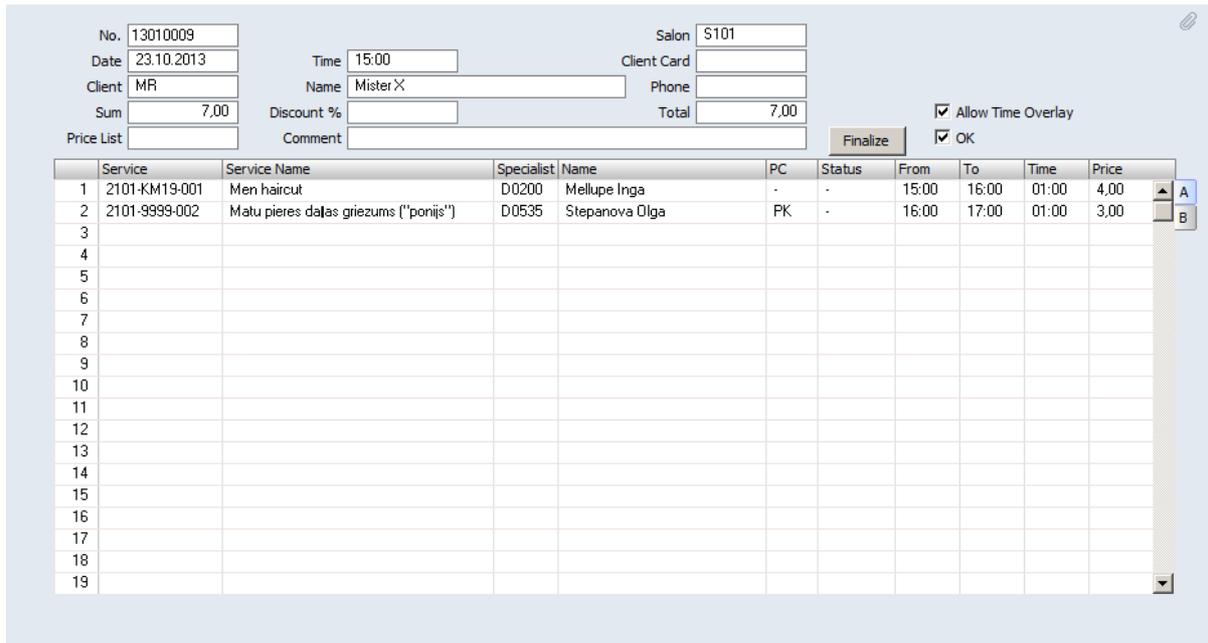
When a particular day is selected, the list of resources contains only those specialists, whose shift is scheduled. Different booking colors in the review represent overlaid, booked and already paid appointments.

Booking an appointment

The module allows appointment booking by choosing particular or simply available specialist. When making a reservation, an administrator may allow or block time overlaying (i.e., manicure done while hair being colored). When several services booked, the system

will automatically calculate the timings upon the information stored in the system for each of particular services. The system prevents the administrator of accidental booking of two different persons to one specialist simultaneously or vice versa, allowing the overlay if a relevant option selected.

The booking entry contains an information on specialist and service picked, supported with a number of additional parameters.



No. 13010009 Salon S101
 Date 23.10.2013 Time 15:00 Client Card
 Client MR Name Mister X Phone
 Sum 7,00 Discount % Total 7,00
 Price List Comment

Allow Time Overlay
 OK

Finalize

Service	Service Name	Specialist	Name	PC	Status	From	To	Time	Price
1	2101-KM19-001	Men haircut	D0200	Mellupe Inga	-	15:00	16:00	01:00	4,00
2	2101-9999-002	Matu pieres dalas griezumus ("ponijs")	D0535	Stepanova Olga	PK	16:00	17:00	01:00	3,00
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The module allows booking reservation for either default “no name” client, or a particular customer, who’s details are stored in a database

Invoice preparation and receipt printing

After the booked service is provided, it has to be invoiced and paid accordingly. The person in charge of payments collecting just needs to finalize a booking and to create an invoice.

At this stage of the process, additional items purchased by a customer can be added to the invoice (i.e., hair treatment complex for home use); it can be linked to a particular specialist who dealt the sales.

The module allows making a combined payment by cash, credit card and special voucher (gift certificate); no POS printing allowed prior entering payment data. After a receipt is printed, the invoice further processed in the system, allowing its users to perform all necessary accounting and financial operations, including goods stock calculation, service cost and price split by work and materials, not to mention salaries calculation based upon worked hours .

No. 1301008 Name Mister X
 Client MR Not Paid
 Paid Paid in Cash 10,00

Details | Artikuli | Valūtas | Nosūt. | Rekvizīti | Rēķ. adr. | Nos. adr. |

Invoice Date 23.10.2013 Reference Agent BMC
 Payment Term 0 Contact Person Salon S101
 Paid 23.10.2013 Objects Reservation 13010009
 OK Date 23.10.2013 Acc. Note No.

Item ID	Quant.	Name	Specialist	Name	Unit Price	%	Sum
1	2101-KM19-001	1	Griezums kungiem ar maģinīti ar veidošanu (mat)	D0200 Mellupe Inga	4,00		4,00
2	2101-9999-002	1	Matu pieres daļas griezumam ("ponijs")	D0535 Stepanova Olga	3,00		3,00
3	1202-Z015-03	2	m/laka Air Fix 5 250ml	D0535 Stepanova Olga	4,89		9,78
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Currency LVL Delivery VAT 2,91 Sum 16,78
 Grāmatot Rep. taxes Tax 2 Base 1 16,78 TOTAL 16,78